



The City of Torrance is hiring for

Assistant Engineer

\$32.56-\$40.62/hour

The City of Torrance is seeking two Assistant Engineers to perform engineering functions related to the planning, development, and implementation of public works and traffic projects.

The current vacancies are in the Engineering Division of the Public Works Department. These positions will perform a range of professional office and field engineering work in the design and construction of public works facilities such as streets, sewer facilities, storm drains, and water systems.

Candidate Profile

Minimum Qualifications:

Any combination of education/experience that would be equivalent to:

A Bachelor's degree in civil engineering and one year of professional engineering office experience;

OR

Engineer-in-Training certificate and four years of responsible engineering experience.

AND

Valid California driver's license required.

Ideal Candidate:

In addition to the minimum qualifications, the **ideal** candidate will demonstrate:

- ◆ Knowledge of civil engineering principles
- ◆ Computer skills to utilize Microsoft applications (Word and Excel) .
- ◆ Experience or training in CAD applications.
- ◆ Self-motivation
- ◆ Strong organizational and interpersonal skills
- ◆ Effective oral and written communication skills

Please direct questions regarding this position to
Steve Finton, Engineering Manager, at
SFinton@TorranceCA.Gov.

Applicants with disabilities who require special testing arrangements **must** contact Human Resources **prior** to the final filing date.

As a condition of employment, candidates must pass a background check and pre-employment medical examination.

The provisions of this announcement do not constitute an expressed or implied contract and any provisions contained in this announcement may be modified or revoked without notice.



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Benefits

- ◆ 9/80 work schedule
- ◆ Paid vacation and sick leave
- ◆ Excellent Health, Dental & Vision plans, and Life Insurance
- ◆ Tuition Reimbursement Program
- ◆ Thirteen paid holidays
- ◆ Interest-free computer loan program
- ◆ Flexible spending which provides tax-free options for medical, dental and child care expenses
- ◆ Employees receive retirement benefits through the California Public Employees Retirement System (CalPERS). Employees hired after January 1, 2013, that are new to CalPERS, or are returning members with a break in service greater than six months, will be enrolled in the formula 2% at 62 retirement plan which is funded through contribution from both employer and employee. Employee contributes 7% on a pre-tax basis
- ◆ Deferred Compensation Plan
- ◆ Employees currently contribute 6.2% toward Social Security and 1.45% toward Medicare

Example of Duties

- ◆ Designs and develops engineering plans, drawings and specifications, cost estimates and contract specifications for projects.
- ◆ Designs and develops legal descriptions and maps, to ensure compliance with subdivision policies and local and state codes, ordinances and regulations.
- ◆ Investigates public complaints and takes appropriate actions to achieve resolutions.
- ◆ Conducts and reviews studies and prepares and reviews plans for public works projects.

How to Apply

Interested candidates must submit an online application at:
www.TorranceCA.Gov/Jobs/.

The application filing period begins **Monday, August 31, 2015 at 7:30 a.m.** and closes **Friday, September 18, 2015 at 5:30 p.m.** Only those candidates who are **best** qualified will be invited to participate in the examination process. This will consist of the following:

Written Test - weighted 20%
Writing Skills Exercise - weighted 20%
Oral Interview - weighted 60%

Test dates are to be determined. Please visit our webpage under Recruitment Status for updates and current information.

